

# **AMANSIE CENTRAL DISTRICT ASSEMBLY**







## **COMPOSITE ANNUAL ACTION PLAN**

**2024**

PREPARED BY DPCU

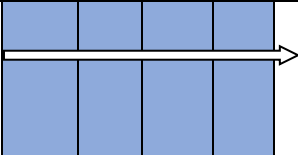
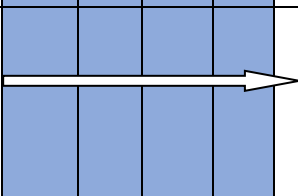
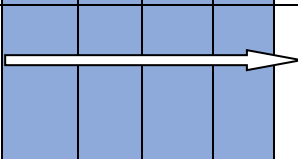
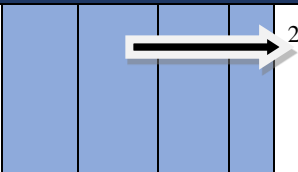
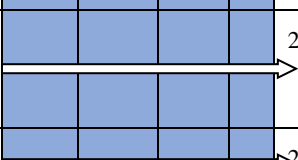

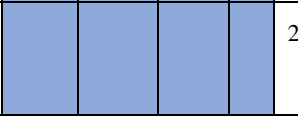
**AMANSIE CENTRAL DISTRICT ASSEMBLY  
COMPOSITE ANNUAL ACTION PLAN  
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S/N	PROGRAMME PBB	SUB PROGRAMME	BROAD ACTIVITIES	LOCATION	TIME FRAME				COST			PROGRAM ME STATUS		IMPLEMENTING INSTITUTION/DEPARTMENT		
					Q1	Q2	Q3	Q4	GOG	IGF	OTHERS	NE W	ON GOIN G	LEAD	COLLABORATORS	
DEVELOPMENT DIMENSION ECONOMIC DEVELOPMENT																
1.	Management and Administration	Finance and Revenue Mobilization	Reviewing of Assembly bye-laws and gazettement of fee- fixing resolution	Jacobu						1,000	10,000	-	-	Central Adm.	DPCU	
2.			Strictly Enforce PFM Management Act, 2016 (Act 921)	Jacobu	-						1,000	5,000	-	-	Internal Audit	CA
3.			Update revenue data, computerize valuation list and Identify new Revenue Items	District wide							2,000	20,000			Finance Dept.	DPCU

4.			Organize Pay your levy campaign and public education on tax	District wide			10,000	20,000			Finance Dept.	DPCU
5.			Procure value books and required logistics for revenue collectors	Jacobu			20,000				Finance Dept	DPCU
6.			Purchase clothing, Accessories For revenue Collectors	District Wide			10,000	-			Finance Dep	Central Adm
7.			Payment of T&T for revenue Collection	District wide		-	10,000	-			Finance Dept	DPCU
8.	Management and Administration	Planning, Budgeting and Coordination	Issue logistics and Strengthen local capacity participatory planning and budgeting	District wide		20,000.00		10,000			Central Adm	DPCU
9.			Monitoring and Evaluation	District-wide		20,000		50,000	50,000		Central Administration	DPCU

10.			Preparation of District Medium Term Development Plan and support to DPCU		<div><div></div><div></div><div></div><div></div></div> <div></div>	20,000	50,000	20,000		Central Administration	DPCU
11.			Preparation of annual Action plans and Composite Budget and conduct Mid-year review of the Composite budget  Promote coordination, harmonization and ownership of the development process	District wide	<div><div></div><div></div><div></div><div></div></div> <div>40,000,00</div>		10,000			Central Adm	DPCU
12.			Organize Public FORA and Town Hall/Stakeholders meetings		<div><div></div><div></div><div></div><div></div></div> <div></div>	20,000	10,000.00	30,000.00		Central Adm	DPCU
13.			Organize National Programmes/Celebrations (independence Day, Farmers Day, Senior Citizens day Organize		<div><div></div><div></div><div></div><div></div></div> <div></div>	20,000	50,000			Central Adm	DPCU

			National Programmes At all levels												
14.			Enumeration of all ratable properties						50,000					DSO	DPCU
15.			Update District Data Hub & Core indicators						10,000					DSO	C.A
16.			Procurement of office equipment for the Statistics department						8,000					DSO	C.A
17.			Conduct monthly market survey						20,000					DSO	GSS/CA
18.	Management and Administration	Human Resource Management	Public Financial Mgt Act(2016)	District wide						23,000				DDF& DACF	Budget
19.			Organize in service training for staff on proposal, minute and report writing, records keeping and management and preparation of project concert note	District wide						10,000	10,000			HRM	Central Adm
20.			Training on roles and responsibilities of Assembly members	Jacubu						20,000	20,000.00			HRM	Central Adm

21.			Organize training on transport policy and safety and Feeder road development	District wide				10,000	20,000.00			Central Adm.	DPC U
22.			Organize Workshop on managing records in a paper and electronic environment	District wide				20,000	15,000.00			HR Dept	Central Adm.
23.			Provide support and strengthen sub-structures of the Assembly					30,000	20,000.00			HR Dept	Central Adm.
Business Advisory Center (BAC)													
24.	Economic Activity	Trade, Tourism and Industrial Development	Identify tourist sites (Apemanka and Kopro forest) and find funding for their development	Kokofu		2,000.00	5,000.00					Central Admi.	DPCU
25.			Acquire and develop industrial park for artisans	Jacobi		200,000	20,000	100,000.00	New			BAC	DPCU
26.			Organize business Development and management training for Artisans	District wide		20,000	10,000	20,000				BAC	DPCU
27.			Provision of equipment for Department	District wide		20,000	50,000.00	20,000				BAC	DPCU

28.			Organize Innovation, and creativity entrepreneurship programme	District wide						10,000				BAC	DPCU
29.			Repairs/renovation and maintenance of furniture and fixtures, General equipment, Official vehicles and Assembly's grader							50,000	30,000.00			Central Admin.	DPCU
30.			Repairs and maintenance of Office buildings and official bungalow and schools							60,000	60,000.00			Central Admin.	DPCU
31.			Organize Skills training for participants on various trade e.g. Beads making, Soap making, Batik - Tie and Dye etc							20,000				BAC	DPCU
32.			Organize Training on business counseling and SBM in marketing and financing							10,000				BAC	DPCU
33.			Organize Training on formation of local business association (LBA)							5,000				BAC	DPCU
AGRICULTURE															
34.			Sector Management & Administration i.e to improved management of asset and Liabilities of the	District wide						20,000.00				Dept of Agriculture.	District Assembl


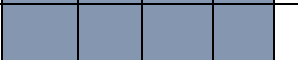





			agric department												
35.			Production and distribution of improved planting materials (establishment of oil palm and coconut seedling							30,000.00				Dept of Agriculture	Research, District Assembl
36.			To increase access to extension services for actors along the agricultural value chain to enhance productivity via home and farm visits by DDA.DAO'S and AEA'S							50,000.00				Dept of Agriculture	RADU-EXT,District Assembly
37.			To organize food and nutrition education for women							3,000.00				Dept of Agriculture	RADU-WIAD, District Assembly
38.			To promote the use of hermetic bags for storage of cereals for Women farmers							2,000.00				Dept of Agriculture	RADU-Engineering, District Assembly
39.			Group formation dynamics and agri-business.	District wide						850.32				Dept of Agriculture	Cooperative/BAC
40.			Human Resource Development and Management i.e to	District wide						6,000.00				Dept of Agriculture	RADU,District As



			organize training for staff on post-harvest management of horticultural crops												
41.			Undertake surveillance control and management of crop pest and diseases and distribution of Agro-inputs to women farmers	District wide						5,000.00				Dept of Agriculture	PPRSD, District A
42.			Policy, Planning, Monitoring and Evaluation of programs (To organize annual District Planning session)	District wide						6,000.00				Dept of Agriculture	RADU-EXT, District Assembl
43.			To organize alternative livelihood training for women and youth eg soap making	District wide						2,000.00				Dept of Agriculture	BAC, District Ass
44.			Improve postharvest management of vegetables for women farmers	District wide						3,000.00				Dept of Agriculture	RADU-Engineeri District Assembl
45.			Build capacity of women farmer in livestock and poultry production	District wide						3,000.00				Dept of Agriculture	RADU-VET, APD, District Assembl

46.			To train value chain actors (women) in agribusiness management	District wide						3,000.00				Dept of Agriculture	RADU-EXT, Assembly
47.			To organize and train livestock farmers on the use of improved goats, sheep and poultry breeds in animal production	District wide						1,200.00				Dept of Agriculture	RADU-APD
48.			Data collection, analysis and dissemination of relevant agricultural information	District wide						2,000.00				Dept of Agriculture	RADU-SRID, Assembly
49.			RELC Planning Session	District wide						2,607.34				Dept of Agriculture	JICA/RADU
50.			Diseases prevention, control and Management of farm animals	District wide						3,000.00				Dept of Agriculture	RADU-PPRSD, Assembly
51.			Train and Promote plantain sucker multiplication techniques	District wide					600.02					Dept of Agriculture	Donor/RADU
52.			Organise Anti-rabbies campaign	District wide						5,000.00				Dept of Agriculture	RADU-VET, Assembly
53.			Support sustainable r Low rice production and Construct 2 narrow cribs	District wide					10,000	10,000.00				Finance	Budget

			in two (2) communities												
54.			Provide support for one District one factory and Planting for Food and Jobs (PFJ)						20,000	30,000.00				Agric Department	Central Adm.
DEVELOPMENT DIMENSION – SOCIAL DEVELOPMENT															
EDUCATION															
55.	INFRASTRUCTURE DELIVERY AND MANAGEMEN	Infrastructure Development	Construction of 7 No. 3units Classroom Blocks	Sesease Gyaaman Jacobu Methodist School, Nkoduase, Mmodowam Donkoase, Kente,					5,000,000		10,050,000	-	-	Education Dept.	Central Adm.
56.			Construction of Boys and Girls Dormitory for Jacobu and Tweapease Senior High school	Tweapease					2,000,000		1,500,000			Education Dept.	Central Adm.

57.			Provide Support for all the 11 Department	District wide		20,000	50,000	20,000.00			Education Dept.	Central Adm.
58.			Capacity building for staff of Education Directorate and conduct INSET for teachers	District wide				20,000.00			Education Dept.	Central Adm.
59.			Provide teaching/learning materials for all basic schools	District wide			10,000	20,000.00			Education Dept.	Central Adm.
60.			Provide recreational materials for KG 1 and KG 2	District wide			10,000	20,000.00			Education Dept.	Central Adm.
61.			Procure and supply 1000 pieces of hexagonal tables with chairs to all KG schools in the district	District wide			80,000	300,000			Education Dept.	Central Adm.
62.			Organize my first day at School at circuit level	District wide			20,000	25,000,00 0.00			Education Dept.	Central Adm.
63.			Support recreational/ sports	District wide			10,000	10,000.00			Education Dept.	Central Adm.

			& cultural activities in the district												
64.			Organize Girl child education and career guidance week for JHS 3 students. week	District wide						5,000	15,000.00			Education Dept.	Central Adm./NCCE
65.			Conduct mock examination for JHS 3 students	District wide						10,000	30,000			Education Dept.	Central Adm.
66.			Organize District BECE for JHS 3 students	District wide							20,000.00			Education Dept.	Central Adm.
67.			Provide scholarship and bursary and Organize best worker/teacher' award in the district	District wide							20,000.00			Education Dept.	Central Adm.
68.			Monitor basic schools and capitation grant to improve education delivery	District wide							10,000.00			Education Dept.	Central Adm.
69.			Construction of District Education	Jacabu						2,500,000				Education Dept.	Central Adm.

			Complex at Jacobu												
	WATER AND SANITATION														
70.			Drilling and Mechanization of 6 NO. Boreholes	Selected communities						100,00 0	2,880,000			Works Dept.	Central Adm.
71.			Waste management and Provision of refuse Dump containers	District-wide						40,000	187,000			Env. Health Unit	Central Adm.
72.			Organize workshop for DWST and WATSAN on management of water facilities	District-wide							40,000			Env. Health Unit	Central Adm.
73.			Evacuate heaps of refuse and conduct fumigation in selected communities	District-wide							100,000			Env. Health Unit	Central Adm.
74.			Organize sensitization campaigns on improved sanitation in communities	District-wide							40,000			Env. Health Unit	Central Adm.
75.			Organize Medical food screening and clean up exercise	District-wide							40,000			Env. Health Unit	Central Adm.
76.			Procure Sanitation materials and equipment & dustbins for household	District-wide							5,000			Env. Health Unit	Central Adm.

			collection												
77.			Organize clean-up exercise once every month.	District wise										Env. Health Unit	Central Adm.
78.			Seize stray animals and keep and monitor a clean cemetery	District wise										Env. Health Unit	Central Adm.
HEALTH															
79.			Provide support to Health and environmental Health Education, Town Hall Meetings and emergency health situations (Covid-19)	District-wide							100,000.00			Central Adm.	Health Dept.
80.			Identify and notify Authority on rumors of diseases	District wide					-		100,000			Health Dept.	Central Adm.
81.			Provide support for Polio and Roll back malaria												
82.			Train More HIV Counselors and organize know your Status campaign	District wide					-		20,000			Health Dept.	Central Adm.

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90.			Oragnize sensitization programme on Gender bass violence in 20 Communities	Selected communities					20,000		30,000			SW&C D	DPCU
NATIONAL YOUTH AUTHORITY															
WORKS Department															
91.			Supply of Street lights/bulbs and Office Accessories	Mile 18 Penipa Tunsum Hwentem ase Ebenezer Ntadium Habitat Kente					100,000		100,000			Works Dept	Central Adm
92.			Extension of electricity to Tweapease Senior High Dormitory block	Tweapease							5,000.00			Works Dept	Central Adm/ECG
DEVELOPMENT DIMENSION – ENVIROMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT															
93.	INFRASTRUCTURE DELIVERY AND	Physical and Spatial Planning	Acquisition of Arial photos	Selected communities					10,000.00		40,000.00			Physical planning Dept.	DPCU

	MANAGEMENT														
94.			Implementation of street naming and property addressing system (Ground-Trueting and data collection)	Jacabu Patabo					20,000	200,000.00				Physical planning Dept.	DPCU
95.			Organize 12 SPC meetings and 12 Technical Sub-committee meetings	Jacabu						60,000	-	On-going		Physical planning Dept.	DPCU
96.			Preparation of planning scheme	Afoako, Biribiwomanmu Homase 1&2 Esereso Opan Fiankoma					20,000	180,000.00				Physical planning Dept.	DPCU
97.			Conduct site inspection (Development control)	District-wide					15,000	20,000				Physical planning Dept.	DPCU
98.			Organize training workshops on institutional capacities for effective land use planning and	District-wide				2,000	10,000	5,000				Physical planning Dept.	DPCU

			management												
99.			Organize Planning Education and sensitization on street naming and property addressing system	District-wide							5,000			Physical planning Dept.	DPCU
100.			Procure Office equipment for Physical Planning Department (Drone, Scanner, GPS, Digital camera)	Jacobu					10,000	10,000	10,000			Physical planning Dept.	DPCU
101.		<b>TRANSPORTA TION</b>	Reshaping of 100km of Roads across 23 selected communities in the district	Patase-Jacobu  Tweapease- Fenaso  Fenaso-Mile 15  Mile 15 - Adansekrom  Fiankoma- Airpot  Penipa Junction- Penipa  Fenaso Nkwanta- Fenaso  Fenaso- Numereso						100,000	1,200,000			Works Dept.	Central Adm.

				Numereso-Subima Subima-Sukuumu											
NADMO															
102.	ENVIRONMENTAL MANAGEMENT	Disaster Prevention and Management	Organize public education in flood prone communities	Atabrakoso Tweapease Jacobu-Monsie							30,000			NADMO Dept	Central Adm
103.			Organize sensitization programme on bushfire in the District	District wide							20,000			NADMO Dept	Central Adm
104.			Reduce domestic fires outbreak by organizing stakeholders' engagement programmes	District wide							20,000			NADMO Dept	Central Adm
105.			Formation and Training of D.V.G's	10 selected communities							10,000			NADMO Dept	Central Adm

106.			Planting of trees	5 selected communities						50,000			NADM O Dept	Central Adm
107.			Organize sensitization programme on the effect of illegal mining and sand winning activities in forest and in and along river banks	District wide					10,000.00				NADMO	Forestry / Agric
108.			Organize sensitization programme on climate change and reclaim degraded lands	District wide					5,000.00				NADMO	Agric / Forestry
109.			Educate miners on reclamation of mine sites	Community miners						20,000			NADM O Dept	Central Adm
110.			Hazard mapping	Community within the district						10,000			NADM O Dept	Central Adm

DEVELOPMENT DIMENSION – GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY

SECURITY

111.	GOVERNANCE CORRUPTION AND ACCOUNTABILITY	Infrastructure Development	Completion of Police Station at Apitisu	Apitisu,							100,000			Central Administ ration	Finance
112.			Provide support for the maintenance of security and Law enforcement	District-wide							50,000.00			Central Administ ration	Ghana Police service
113.			Completion of Police station at Numereso	Numereso							20+0,000. 00			Central Admi.	Ghana Police
114.			Construct Police station at Tweapease	Tweapease,							560,000.0 0			Central Admi.	Ghana Police